

**MINUTES OF REGULAR BOARD MEETING  
CENTRAL OKLAHOMA MASTER CONSERVANCY DISTRICT  
Thursday, May 2nd, 2013  
6:30 P.M.**

PRESIDING: Jim Bennett, Chairman

MEMBERS PRESENT: William Janacek, Kevin Anders, Baxter Vieux, Roger Frech, and Mark Edwards

MEMEBERS ABSENT: Marilyn M. Geiger

OTHERS PRESENT: Randy Worden, General Manager; Neal Engleman, O & M Specialist; Dena Park, Administrative Assistant; Mike Wofford, District Counsel; Michael Graves, Garver; Kyle Kruger, Garver; Chris Mattingly, City of Norman.

Call to Order. The meeting was called to order at 6:30 P.M. by Jim Bennett, chairman. The General Manager stated he had posted notice of the monthly board meeting at the District office in compliance with the open meetings act.

Minutes. Mark Edwards made the motion, and Roger Frech seconded the motion, to approve the minutes as presented of the regular board meeting held on Thursday April 4th, 2013. The motion passed unanimously.

Operating Account Financial Statements and Claims. The operating account financial statements for April 30, 2013, were presented to board members. After reviewing the documents and finding them in good order as presented, Jim Bennett, made the motion to approve the financial statements dated April 30, 2013, and ordered payment of claims, Baxter Vieux seconded the motion. The motion passed unanimously.

Jim Bennett welcomed new board member William Janacek to the meeting. William has been approved, properly sworn in, and has taken the oath.

Presentation from Garver Engineering on Norman's Wastewater Treatment and potential reuse operations. Michael Graves and Kyle Kruger with Garver explained that the Norman Wastewater Treatment plant was built in 1942 and even after expansions the daily use/flow is 11MGD and the capacity is 12 GGD. Expansions should be done when they reach an 80% capacity and currently Norman is at 92%. Michael presented a slide show which addressed the future plans for expansion. Kyle gave the Board Members a virtual tour. Discussion was held.

Jim Bennett advised they would move to item 6 and then come back to item 5 for executive session at the end of the meeting.

General Manager's Report. Mr. Worden's written report was distributed to the Board concerning his travel, meetings and seminars attended, lake statistical data, maintenance, inspections, equipment repairs, acquisitions and activities. Items mentioned and discussed are listed below:

- Staff attended the safety meeting regarding trips and falls.
- Met with Oklahoma Municipal League to discuss legislative issues that concern the district.
- Attended the Norman City Council meeting on April 9<sup>th</sup> when the city adopted the District's budget for incorporation into the city's budget.
- Began meeting with entities that might be interested in participating in the development of the Parker Reservoir project. Those visited thus far include the cities of Tecumseh, Shawnee, and Noble along with the Pottawatomie County Development Authority.
- Attended an OMRF seminar regarding the defined benefit plan.
- The district's 457b contribution plan agent met with the staff to update them on their investments and make any changes the employees desired. There is now five of the six staff participating in the plan.
- Attended the Midwest City Council meeting on April 23 when Johnny Taylor was recognized for his service to the District by the Council.
- Attended the OMRF monthly board meeting.
- Luckenbill has completed the tank rehabilitation project and all inspections have been completed as well. The project will be final when the remaining documentation is completed and received by the District.
- Began process of updating the District's conservation plan. I will be working with Reclamation to complete the update.
- Reclamation's contractor completed its work at Lake Thunderbird and we are proceeding to close the contract.
- Dena Park's father passed away on April 28 after attending Sunday morning worship.
- David Carpenter, O&M Tech, is out on workers comp following an injury sustained when he slipped while exiting the skid steer loader. An MRI was conducted on April 30<sup>th</sup>.
- The contract between Del City, Norman and the District has been signed by all parties.
- Prepared a list of accomplishments for 2012-2013 for the manager's performance evaluation and forwarded to the evaluation committee.

Discussion was held.

Legal Counsel. Mr. Wofford's report includes the following:

- Brief research on water re-use
- Preparation of petition and order, court appearance for appointment of Bill Janacek to Board of Directors, COMCD; preparation of oath of office for Mr. Janacek.
- Final follow-up on water contract re portion of Del City allocation to Norman.

Further, there will be a two-day conference on water law at the Skirvin Hilton in Oklahoma City on May 9-10; Mr. Worden and I will be making presentations at the conference, along with the Executive Director of OWRB and other experts in the field. I will also be facilitating a panel on Naïve American water rights claims and issues.

On May 15-17 I will be participating in a conference of water lawyers from around the country in Santa Fe, New Mexico.

Consideration entering into Executive Session for discussing the employment, hiring, appointment, promotion, demotion, evaluation, disciplining or resignation of the General manager pursuant to Title 25 Oklahoma Statutes Section 307B.1. A motion was made by Kevin Anders and a second by Roger Frech to go into executive session at 7:23 pm. The motion passed unanimously. Guests were excused.

Open session reconvened at 9:02 pm. At that time being no correspondence and no further business before the Board, Kevin Anders made a motion to adjourn and the second was by Mark Edwards. The motion passed unanimously and the meeting was adjourned at 9:03 pm.